



## Utah: 2023 ECF Grantmaking Guidelines

### Utah Chapter

Boeing's relationship with Utah began in 1927 when a Boeing Air Transport aircraft touched down in Salt Lake City. The state was a stop along an air route between Chicago and San Francisco. Since then, Utah has become a hub for Boeing business. Today, facilities provide specialized parts for Boeing Commercial Airplanes and vital services for the company's defense customers.

The ECF Utah Chapter is small but mighty! Employees from Boeing Defense, Space & Security in Ogden and Boeing Commercial Airplanes in Salt Lake City make up our organization.

In 2018, we invested more than \$60,000 in local nonprofits. ECF Utah focuses on smaller community nonprofits without a national presence. These organizations may not be well known but are providing much-needed services to the community, and we're proud to be able to support them.

### ECF focus areas

Utah ECF focuses on smaller nonprofits within the communities where employees live and work.

### ECF funding criteria

Please review the Organization eligibility section below.

### ECF does not fund

Event sponsorships or fundraisers.

### How to be considered for a grant

If your request meets the focus area and funding criteria, please follow the instructions below in the ECF grant application access section to submit an application.

### Organization eligibility

- Only organizations that are in good financial standing and have had an Internal Revenue Service designation as a nonprofit 501(c)(3) public charity (or similar designation under the relevant law for international organizations) for at least two years will be eligible to apply for a grant.
- Certain types of organizations will be ineligible to apply for grants including: (1) organizations that denigrate or advocate discrimination or violence toward any racial, ethnic or cultural group; (2) political organizations; and (3) fraternal, sectarian, social, religious, or similar organizations.
- Grant recipients will comply with all applicable laws and regulations of the United States and, where necessary, the nation of registry and/or operations, including, but not limited to, the U.S. Foreign Corrupt Practices Act, the USA Patriot Act, and the U.K. Bribery Act.
- The agency's services must be open to all regardless of age, gender, race, religion, sexual orientation, national origin, and presence of disability, ability to pay or other background. Prioritizing agency services and targeting therapeutic programs to specific populations will not disqualify an agency from consideration. Furthermore, the



agency must not discriminate against its staff or volunteers based on age, gender, race, religion, sexual orientation or identity, national origin, and presence of disability, or other background.

### 2023 ECF Grantmaking Guidelines

All applicants will be required to complete an electronic application that includes a grant proposal and a written agreement setting forth the terms of the grant. The application requires disclosure of the mission statement, the governing board members and their affiliations, the top five highest paid staff members, a breakdown of funding sources, a detailed description of the project for which funding is sought and the community needs that the project will address, the expected outcomes of the project, and the number of people who will benefit from the project.

### Documentation required with application

- Organization’s operating budget
- IRS 990 and/or audited financial statements
- Project budget
- IRS determination letter

### ECF grant application access

- **Please follow these instructions if you have previously applied for an ECF or Boeing grant:**
  - a. Go to Boeing’s grant application website ([https://boeing.smartsimple.com/s\\_Login.jsp](https://boeing.smartsimple.com/s_Login.jsp)).
  - b. Enter your password or select **Forgot Password**.
  - c. Enter your organization email address in order to get a link sent to that email with instructions to update your password.
  - d. Create an updated password and then log in.
  - e. Complete your organization’s profile. (Some information might have carried over from a previous application.)
  - f. Initiate and complete the ECF application online.
- **If you have never applied for an ECF or Boeing grant, please contact [UtahECF@exchange.boeing.com](mailto:UtahECF@exchange.boeing.com) to request access to the system.**

### Chapter contact information

Email: [UtahECF@exchange.boeing.com](mailto:UtahECF@exchange.boeing.com)

### Timeline

Applications Open	Application Deadline	Awards Announced
3/15/2023	8/15/2023	11/15/2023